## **PE & School Sport Apprenticeship Programme**

**Please read the accompanying recruitment pack before completing all sections of the application form. Please return forms to Beky Williams,** [**beky@strideactive.org**](mailto:beky@strideactive.org) **by 13th December 2020.**

**Personal Information:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Surname:** |  | | | **Title:** |  |
| **First and Middle Name(s):** |  | | | | |
| **Address:** |  | | | | |
|  | | | | | |
|  | | **Post Code:** |  | | |
| **Date of birth:** |  | | | | |

**Contact details - please give details of how you would like us to contact you:**

|  |  |  |
| --- | --- | --- |
| **Telephone** | **Home:** |  |
|  | **Mobile:** |  |
| **Email:** | |  |

|  |  |
| --- | --- |
| **National Insurance Number** |  |

**Education and training – please provide details of all qualifications you hold, including all educational and coaching qualifications.**

|  |  |  |
| --- | --- | --- |
| **Name & address of institution** | **Subject & Grade/Functional Skill Level** | **Date Achieved** |
| **School:** | **List all including:**  English Language  English Literature  Maths  ICT | **Month/Year** |
| **College:** | **List all qualifications** | **Month/Year** |
| **University:** | **List all qualifications** | **Month/Year** |
| **Any other relevant training/qualifications:** |  |  |

|  |  |
| --- | --- |
| **Driving license** | |
| Full | Provisional |
| I have access to a car | |

**Employment – please provide details of your employment history, starting with your current or most recent employer. You can include voluntary or unpaid work that you may have done.**

|  |  |  |
| --- | --- | --- |
| Employer name | **Post held** | **Dates employed [from and to] and reason for leaving** |
|  |  |  |

**Experiences – use this section to demonstrate your experience and why you would make a good apprentice.**

|  |
| --- |
| **Outline any leadership experience you have had** |
|  |
| **Detail any experience you have had of working with children and young people** |
|  |
| **When have you demonstrated the following?** |
| **Responsibility:**  **Communication skills:**  **Initiative:** |
| **Why would you like to do a PE Apprenticeship?** Please include why you have applied for the position and what you would like to achieve from it. |
|  |

**Preferences – please indicate which settings you would be interested in** (We will use this to tailor which schools review your application prior to interviews. Whilst we try and match preferences, please note that this is not always possible)

|  |  |  |
| --- | --- | --- |
| Primary | Secondary | Either |
| Herefordshire | Worcestershire | Either |

|  |  |
| --- | --- |
| **Reference 1** | **Reference 2** |
| **Name:**  **Address:**  **Email Address:** | **Name:**  **Address:**  **Email Address:** |

**References – please provide details of two people from whom we may obtain both work experience and character references.**

**Emergency contact details – please provide details of your next of kin** (required if you are shortlisted and invited to attend an interview)

|  |  |
| --- | --- |
| **Name:** |  |
| **Relationship to you:** |  |
| **Phone Number** |  |

|  |
| --- |
| DISCLOSURE AND BARRING SERVICE (DBS)  If you have been convicted of any offence, you must disclose it, unless it is ‘spent’ under the Rehabilitation of Offenders Act 1974. However, having a criminal record will not necessarily bar you from employment with a school. Any information revealed here or as a result of a Disclosure will be considered in light of the responsibilities of the post. If the post you are applying for is in a school, or has substantial access to children, the vulnerable, elderly, or is within Social Care working directly with clients then you MUST state any convictions, bind over orders or cautions whether current or spent. In the event of employment, any failure to disclose these and/or pending investigations could result in disciplinary action and/or dismissal. All posts with access to children, the vulnerable or elderly, will be subject to a DBS Disclosure. Please give details of: |
| **a) any convictions (including driving offences)** |
|  |
| **b) disqualifications from driving, or performance of professional duties** |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| DECLARATION  I declare that the information I am giving in this application is accurate and true. I understand that providing misleading or false information may disqualify me from appointment or may result in my dismissal. | | | |
| **Name:** |  | | |
| **Signature:** |  | **Date:** |  |

|  |
| --- |
| **Data Protection** |
| All information given on this form will be treated in strict confidence. This information will be shared with schools who are part of the apprenticeship scheme if you are shortlisted to attend the interview day. If you are appointed, this application will form the basis of your personal file and information on this form may be held on computer by the apprenticeship main provider, subcontractor and associate deliverers. We will observe strict confidentiality and disclosures will only be made for payroll, employment administration and statistical purposes. If your application for this post is unsuccessful your details will be kept for a period of 12 months and will then be destroyed. If you have any queries about your data or would like your data deleted before this point, please contact [hello@strideactive.org](mailto:hello@strideactive.org) |

### **Diversity Monitoring Form**

|  |
| --- |
| **Your Name** |
|  |
| **Job Applied For** |
|  |

The following information is needed to help us ensure that our services are accessible to all. Your answers will be treated in the strictest confidence and will not be used to identify you.

The Diversity Monitoring form will not be seen by the selection panel. It will be detached and the information used for monitoring purposes only.

# **Data Protection**

The data collected in this form will only be used for the purpose of statistical monitoring. This information will only be retained for as long as is considered necessary for monitoring purposes and then it will be destroyed. At all times it will be kept in accordance with the Act.

|  |  |  |  |
| --- | --- | --- | --- |
| **Gender:** | Male | Female | Other, please specify: |

We guarantee to interview any applicant with a disability, who meets the requirements of the post. Do you consider yourself to have a disability?

|  |  |
| --- | --- |
| Yes | No |

Do you have any learning difficulties, disabilities or health problems which may affect learning?

|  |  |  |
| --- | --- | --- |
| Yes – please specify below (tick all that apply): | | No |
|  | | |
| Visual impairment | Autism spectrum disorder | |
| Hearing impairment | Temporary disability after illness or accident | |
| Disability affecting mobility | Profound complex disabilities | |
| Social and emotional difficulties | Mental health difficulty | |
| Moderate learning difficulty | Severe learning difficulty | |
| Dyslexia | Dyscalculia | |
| Asperger’s syndrome | Speech, language and communication needs | |
| Other physical disability | Other disability | |
| Other medical condition (eg. epilepsy, asthma, diabetes | Other specific learning difficulty eg. dyspraxia | |
| other learning difficulty | Other disability | |

**Your sexual orientation (please tick one only):**

|  |  |
| --- | --- |
| Heterosexual | Gay |
| Bisexual | Lesbian |
| Prefer not to say | |

**Your religion/belief (please tick one box only):**

|  |  |  |
| --- | --- | --- |
| Christian | Muslim | Jewish |
| Hindu | Sikh | Buddhist |
| None | Other (please specify): | |

**Your ethnicity (please tick one box only):**

|  |  |  |
| --- | --- | --- |
| **WHITE** | British | Irish Traveller |
|  | Romany/Gypsy | |
| Other White background (please specify): | | |

|  |  |  |
| --- | --- | --- |
| **BLACK** | African | Caribbean |
| Other Black background (please specify): | | |

|  |  |  |
| --- | --- | --- |
| **ASIAN** | Indian | Pakistani |
|  | Bangladeshi | |
| Other Asian background (please specify): | | |

|  |  |
| --- | --- |
| **CHINESE** | Chinese |
| Other Chinese background (please specify): | |

|  |  |  |
| --- | --- | --- |
| MIXED or mixed British | White & Black African | |
|  | White & Black Caribbean | |
|  | White & Asian | White & Chinese |
| Other Mixed background (please specify): | | |

|  |  |
| --- | --- |
| **OTHER** | Any other background (please specify): |

**Your national identity (please tick one box only):**

|  |  |  |
| --- | --- | --- |
| English | Scottish | British |
| Welsh | Irish | Other (please specify): |
|  | | |

**Where did you see this role advertised? (Please tick one box only):**

|  |  |
| --- | --- |
| College/Sixth form PE department | Social media |
| College/Sixth form careers department | Website (please specify) |
| Schools recruiting an apprentice | Careers Fair |
| Riverside Training | Other (please specify) |